

Don Bosco Cristo Rey High School

SCHOOL AND WORK DRESS CODE

A. Overview

The Dress Code, described in detail below, ensures that every student dresses in a professional, modest, conservative, and safe manner. Don Bosco Cristo Rey High School's dress code corresponds to business professional dress. Students are expected to follow the exact same dress code for work as they do for school, regardless of the dress code enforced at the work place (e.g., casual Fridays). Parents must be sensitive to the fact that their daughters and sons might be assumed to be much older than their actual age. For the comfort and security of all our students, they should dress modestly. Students must be in full dress code compliance when they enter the school hallway before the start of classes. They must remain in dress code at all times during the school day, or while participating in a school- sponsored activity, unless they are participating in a specific school activity that requires them to follow a different dress code.

B. Violation of Dress Code

When a student is not dressed professionally, in accordance with the dress code (and cannot be in uniform compliance by the start of the school day); he or she will be sent to the office to call home. He or she will not be allowed to attend class until he or she is in proper uniform. The student may be marked tardy or absent for half a day depending on what time they are able to begin classes. Repeated dress code violations may result in Saturday detention and/or suspension. Students out of uniform on a workday may be sent home and required to make up the missed day and pay a \$180.00 fine. Any extra, inappropriate item (e.g., showy or large jewelry) will be confiscated. Students are to maintain a neat appearance (e.g., boys' shirts tucked in; girls' shirts buttoned) while inside the school building. Garments worn under clothing should not be visible.

*****Reservation of Rights*****

The school reserves the right to determine what constitutes appropriate dress. The following is meant as a set of guidelines; however, in all cases the School and the CWSP has the final say.

C. Appropriate Attire for Males

- **DBCR Cardigan or V-neck Sweater:** Young men must wear either the official school sweater or the official school vest at all times during the school day. This can be ordered through the Flynn O'Hara Website (www.flynnohara.com/school/md091) or in-store (8807 Annapolis Road Lanham, MD 20706)
- **DBCR Polo (optional):** Polos may be worn on Mondays only for school. The polo should accompany the rest of the school dress code. If your work day falls on a Monday, you need to adhere to the normal dress code unless otherwise instructed. The polo may be ordered through the Sportdecals website (<http://donboscope.myspiritwearshop.com>) or by phone at (877) 435-6110.
- **Dress Shirt:** Must be a long-sleeved, solid-colored dress shirt with collar and buttons. Must be of cotton or poplin material. Shirts should be buttoned all the way up and down, at all times. Must be neatly tucked into pants at all times. The sleeves must remain unrolled. No lettering or large logos of any kind.

- **Trousers (must be black):** Dress pants must have a crease and hem in the legs. Dickies (work pants); cargo pants, khakis, jeans and other work pants are not allowed. Pants should be worn to waistline.
- **Tie:** Must be worn to match the shirt. Ties must be tied all the way up and worn correctly at all times.
- **Belt:** Must be solid black and worn at all times.
- **Socks:** Must be dark professional trouser length socks. No crew socks.
- **Black Shoes (must be solid black):** Should be suede, leather or leather-like office dress shoes, hold a shine, and have no stripes or similar “sneaker-ish” appearance. Loafer or tie-up styles preferred. No construction boots, or work/athletic shoes) allowed. All-black Sperry’s may be worn.
- **Hair Color/Style:** Conservative hairstyles and a neat appearance are expected. Absolutely no razor-shaved or bald heads, no hair below the earlobe, no hair beyond 2 ½ inches in length when pulled straight; no ponytails, no cornrows, no hair coloring, no shaved shapes, patterns or designs; no military-style cuts (shaved on sides); no hairnets, hats or other covering. Sideburns must be at least 1 inch above the bottom of the ear. Hair should be kept neat.
- **Facial Hair:** Must be kept neat and professional. Students will be asked to shave on site if necessary.
- **Jewelry and Make-up:** No visible jewelry or tattoos are permitted. Make-up is not allowed.

D. Appropriate Attire for Females

- **DBCR Cardigan or V-neck Sweater:** Young women must wear either the official school sweater or the official school vest at all times during the school day. This can be ordered through the Flynn O’Hara Website (www.flynnohara.com/school/md091) or in-store (8807 Annapolis Road Lanham, MD 20706)
- **DBCR Polo (optional):** Polos may be worn on Mondays only for school. The polo should accompany the rest of the school dress code. If your work day falls on a Monday, you need to adhere to the normal dress code unless otherwise instructed. The polo may be ordered through the Sportdecals website (<http://donboscope.myspiritwearshop.com>) or by phone at (877) 435-6110.
- **Dress Blouse:** (any color, but must be solid (no patterns, lettering, logos, stripes, beadwork, etc.)): Young women must wear a dress blouse. They must be of cotton, poplin, or similar material. Blouse must be modest and professional, sleeves, and a collar. Blouse must be below waist length. Cleavage and midriff should never be visible and therefore must remain covered at all times. Undergarments are not to be visible through the blouse.
- **Slacks/Skirts (must be black):** Young women may wear pants or skirts. Both should be relatively loose fitting (at least an inch of fabric should be able to be pulled) and must have a bottom hem. Creased pants are preferred. Skirts must be knee length or longer. All pants and skirts must be of cotton, wool or similar material. **No lycra or spandex material is allowed.**
- **Tights/Socks (not required, but if worn, must be solid black, tan, or nude color):** Trouser dress socks (not athletic socks) or knee-high stockings may be worn with slacks. Trouser socks and stockings must be solid. They are not to have any designs.
- **Black Shoes (must be solid black):** Should be suede, leather or leather-like, and hold a shine. Dress shoes only. Open toe, canvas or mesh shoes are not acceptable. No sandals, gym shoes, construction or work boots, clogs, moccasins, platform or Mary Jane china doll shoes. No boots of any kind are

accepted with skirts. Heels should be of moderate height- no more than 2 ½". All-black Sperry's may be worn.

- **Jewelry:** No excessive jewelry. Earrings must be smaller than a nickel. Only one earring in each ear in the lobe is acceptable. No other body or facial piercing allowed. Only one conservative, modest necklace and bracelet allowed.
- **Make-up:** Less is better. Conservative colors and styles. No black lipstick. Fingernails should be of a moderate length (no more than ¼ inch past the end of the finger) and color. No visible tattoos are permitted. If the tattoo cannot be covered by clothing the student may be dismissed from the school.
- **Hair Color/Style:** Conservative hairstyles and a neat appearance are expected. Natural colors only. Chemical highlights are not permitted. If colored, hair must be all one, solid, professional color. No cornrows, no shaved shapes or patterns; no hairnets. Hair must remain professional even when growing out hairstyles or colors.

E. Business Casual Dress Code (required for some worksites- permission must be given in writing by the corporate supervisor)

- Khaki trousers or slacks
- Solid colored polo or button down shirt (blouse)
- Dark dress shoes (unless otherwise specified by supervisor)

F. Modified Dress Code (for Dress Down Days Only)

What is modified dress? In keeping with the spirit of DBCR all clothing must be respectful and school appropriate.

- Loose fitting pants or jeans (not to have any logos, writing, pictures, rips or holes; no sweatpants, spandex pants, or shorts)
- Modest t-shirt, polo shirt, sweater or sweatshirt (must have sleeves and extend to the top of the pants, it also cannot have holes; nor print/logos larger than 2 inches, must not be see through)
- Tennis shoes
- No hats are allowed inside the building
- If a student chooses not to wear modified dress code he or she may opt to wear the standard DBCR dress code.